

Ref. No. MCL/SBP/CS/103/2017/ 9799

Date: 20.05.2017

द्विभाषी/bilingual

परिपत्र

बिषय : कोल इंडिया लिमिटेड की प्रतिभूतियों के साथ निपटने में **अंदरूनी लेनदेन (Insider Trading)** की रोकथाम के लिए आंतरिक प्रक्रिया और आचरण के संहिता

Vide Circular No: CIL:XI(D):04161:2017: dt. 18.05.2017 of Company Secretary, Coal India Ltd., it is to bring to the notice of all concerned that **the trading window shall remain closed from 19th May, 2017 to 31st May, 2017 (both days inclusive)**. During the restricted period, the Designated Employees (as defined in Clause 2.7 of the said Code and as notified vide letter No. CIL:XI(D):04161:2011:10288 Dt: 19.05.2015 in case of employees of subsidiaries) and their dependents **shall not deal in the shares of CIL.**

Accordingly, the following persons of the Company shall be considered as "Designated employees" under Code of Internal procedures and conduct for prevention of Insider Trading in dealing with Securities of Coal India Limited.


- I. All Directors;
- II. All Executive Directors;
- III. All Key Managerial Personnel and Chief Vigilance Officer;
- IV. All Chief General Managers/General Managers/HODs;
- V. All Executives working in following departments, who may have access to Unpublished Price Sensitive Information:
 - a) Company Secretariat;
 - b) Investor Services Cell;
 - c) Accounts and Finance;
 - d) Internal Audit;
 - e) Coal Videsh;
 - f) Sales and Marketing;
 - g) Corporate Planning;
 - h) Project Monitoring;
 - i) Corporate Communication and Public Relation;
 - j) Technical Secretaries to CMD, Directors & CVO;
 - k) Secretaries (executives) to all functional Directors.

यह परिपत्र महानदी कोलफील्ड्स लिमिटेड के संबंधित कार्यालयों के नोटिस बोर्ड पर प्रदर्शित किया जाए ।


कंपनी सचिव

वितरण:

1. अध्यक्ष - सह - प्रबंध निदेशक, एमसीएल
2. सभी निदेशकों और मुख्य सतर्कता अधिकारी, एमसीएल
3. एमसीएल के मुख्यालय/क्षेत्र के सभी CGMs/GMs/HODs
4. सीईओ : एम.एन.एच/ एम.जे.एस.जे./एमबीपीएल/एमसीआर.एल
5. सीएमडी, निदेशकों और मुख्य सतर्कता अधिकारी के टी. एस और ई.एस, एमसीएल
6. जी.एम. (प्रशा.) एवं जन संपर्क अधिकारी – कृपया एमसीएल मुख्यालय के प्रासंगिक सूचना बोर्ड पर परिपत्र प्रदर्शित करवाया जाए।
7. महाप्रबंधक (प्रणाली) - कृपया एमसीएल के वैबसाइट पर परिपत्र प्रदर्शित करवाया जाए।

<p>कोल इण्डिया लिमिटेड महारात्न कंपनी 3 तल्ला, कोर-2 प्रेमिसेस-04-एमआर, प्लॉट-ए एफ-III, एक्शन एरिया, न्यूटाउन, रजरहट, कोलकाता- 700156 फोन 033-23246526, फैक्स-033- 23246510 ई मेल: mviswanathan2.cil@coalindia.in वेबसाइट: www.coalindia.in</p>		<p>Coal India Limited A Maharatna Company (A Govt. of India Enterprise) 3rd floor, Core-2 Premises no-04-MAR, Plot no-AF-III, Action Area-1A, Newtown, Rajarhat, Kolkata-700156 PHONE; 033-2324-6526, FAX; 033-23246510 E-MAIL: mviswanathan2.cil@coalindia.in WEBSITE: www.coalindia.in CIN- L23109WB1973GOI028844</p>
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CIRCULAR

Ref. No.: CIL: XI (D):04161:2017:

Dated: May. 18, 2017

CODE OF INTERNAL PROCEDURES AND CONDUCT FOR PREVENTION OF INSIDER TRADING IN DEALING WITH SECURITIES OF COAL INDIA LIMITED

(PURSUANT TO REGULATION 9(1) OF SEBI (PROHIBITION OF INSIDER TRADING) REGULATIONS 2015)

Trading in CIL's shares by the Designated Employees – Closure of Trading Window:-

- In view of consideration of Audited Annual Financial Results (Standalone and Consolidated) for 4th quarter & entire financial year 2016-17 and recommend payment of Final Dividend of financial year 2016-2017 if any by Coal India Limited Board of Directors.

As per the Code of internal procedures and conduct for prevention of Insider Trading (Code) in dealing with Securities of CIL, the Company shall specify a trading period to be called "Trading Window" for trading in the Securities. The trading window shall be closed during the time the information referred to in clause 7.3 of the aforesaid Code is unpublished. Trading window shall be opened 48 hours after the

Price sensitive information referred to in Clause 7.3 of the Code, for which trading window is closed, is made public.

It has been decided that the trading window shall remain closed from May 19, 2017 to 31st May'2017 (both days inclusive). During the restricted period, the Designated Employees (as defined in Clause 2.7 of the said code and as notified vide

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CIL:XI(D):04161:2015:10288 dated 19/05/2015) and their dependents shall not deal in the shares of CIL.

All Designated Employees as per the Code and as notified vide CIL: XI (D):04161:2011:10288 dated 19/05/2015 are requested to take note of the above. Heads of the concerned Departments of Coal India Limited are also requested to bring the above circular to the notice of Designated Employees of the respective Departments under their control.

The Company Secretaries of the subsidiary companies viz. ECL, BCCL, CCL, WCL, SECL, NCL, MCL, CMPDIL, being the nodal officer for the purpose of this code, are also requested to bring this circular to the notice of the Designated Employees of their respective companies. They are further requested to arrange to display this circular on the Notice Board of their concerned offices.

This circular is also being displayed on the Notice Boards of the concerned offices of Coal India Limited and hosted on CIL website.

M/V
16/5/17

M. Viswanathan/एम. विस्वनाथन

Company Secretary/ कंपनी सचिव

Distribution:

1. All Directors and CVO, CIL
2. ED (Safety), CIL
3. All Chief General Managers/General Managers/HODs, CIL
4. Company Secretary, ECL/BCCL/CCL/WCL/ SECL/NCL/MCL/CMPDIL
5. All Designated Employees of Subsidiaries (To be circulated by the Company Secretary of the respective subsidiary companies)
6. M/s. Chaturvedi & Co. Statutory Auditor, CIL/ Ms. Vinod Kothari & Co., Secretarial Auditor, CIL
7. GM (System), CIL; with a request to upload the circular on CIL website